

Northumbria Police

MINUTES

<i>Title</i>	<i>Meeting Number</i>
EXECUTIVE BOARD	11/2011

<i>Date</i>	<i>Location</i>	<i>Duration</i>
26/08/2011	Command Block	15:00 – 16:15

Present :

Mrs S Sim – Chief Constable (Chair)
 Mr J Campbell – T/Deputy Chief Constable
 Mr B McCardle – Assistant Chief Officer (Corporate Services)
 Mr G Vant – Assistant Chief Constable (Central Support)
 Mrs T Reade – Corporate Development (Secretary)

Invitees :

Mr P Dunbar – Corporate Programmes Manager
 Mrs J Lawson – Head of Human Resources (Present for items 1-6)
 Mr M Tait – Head of Finance (Present for items 1-6)
 Mrs V Wilson – Head of Corporate Development

Apologies for absence :

Mr S Ashman – Assistant Chief Constable (Area Operations)
 Mr S Culkin – Assistant Chief Officer (Finance & Resources)
 Mr D Pryer – T/Assistant Chief Constable (Major Crime & Intelligence)

1 OPENING**2 MINUTES OF THE OPEN SESSION HELD 2 AUGUST 2011**

Agreed as an accurate record subject to the agreed action for Item 4, High Potential Development Scheme (HPDS), being amended to read ‘.....A further report to be brought back to Executive Board *on ‘Talent Management’* .’

3 MATTERS ARISING

Action list updated.

4 INTEGRATED WORKFORCE REDUCTION AND REVENUE MONITORING POSITION

Head of Human Resources (HR), Head of Finance and Corporate Programmes Manager presented their respective areas of business within the report. The impact of payment for lieu time, annual leave and backdated payments following ill-health retirement was highlighted.

Update noted. Agreed:

i) Area Commanders and Heads of Department to be reminded of the Regulations / Procedures in respect of these payments.

Action : Head of HR

ii) A mobilisation plan to be prepared, to enable preparation of operational profiles by the Head of HR to ensure distribution of necessary skills across area command shift/relief patterns. By the end of September.

Secretary's note: At Executive Board 30th September 2011 it was agreed to amend minute 4(ii) to 'A resource allocation plan to be prepared, to enable preparation of operational profiles by the Head of HR to ensure distribution of necessary skills across area command shift/relief patterns. By the end of September.'

Action : T/Deputy Chief Constable / Head of HR / Head of Operations Command

5 ANY OTHER BUSINESS

None

6 DATE, TIME AND VENUE OF NEXT MEETING

6 September 2011, 9am, Command Block