

***NORTHUMBRIA POLICE
MINUTES***

<i>Title</i>		<i>Meeting Number</i>
Executive Board		17/2011

<i>Date</i>	<i>Location</i>	<i>Duration</i>
20 December 2011	Chief Constable's Office, Command Block	10:05 - 10:55 11:30 - 13:10

Present:

Mrs S Sim – Chief Constable (Chair)
Mr M Gilmore – Deputy Chief Constable
Mr J Campbell – Assistant Chief Constable (Major Crime & Intelligence)
Mr S Culkin – Assistant Chief Officer (Finance & Resources)
Mr G Vant – Assistant Chief Constable (Central Support)
Mrs T Reade – Corporate Development Department (Secretary)

Invitees:

Mr P Dunbar – Corporate Development Manager
Mrs J Lawson – Head of Human Resources (*Present for Item 4*)
Mr M Tait – Head of Finance (*Present for Item 4*)

Apologies for absence:

Mr S Ashman – Assistant Chief Constable (Area Operations)
Mr B McCardle – Assistant Chief Officer (Corporate Services)
Mrs V Wilson – Head of Corporate Development

OPEN SESSION UNDER THE FREEDOM OF INFORMATION ACT 2000

1 OPENING

**2 MINUTES OF THE OPEN SESSION OF EXECUTIVE BOARD HELD ON
8 DECEMBER 2011**

Agreed as an accurate record.

3 MATTERS ARISING

Action list noted.

(i) FORENSIC SCIENCE SERVICE

ACO (Finance & Resources) provided an update.

Agreed:

- *To a report being presented to Executive Board.*

Action: ACO (Finance & Resources)

(ii) ROLE OF VOLUME CRIME SCENE INVESTIGATOR

ACC (Major Crime & Intelligence) provided an update. Further work is to be undertaken to determine the Force's requirements at scenes of crime and proposals prepared.

Agreed:

- *To a report being presented to Executive Board.*

Action: ACC (Major Crime and Intelligence)

(iii) INVESTIGATION AND INVESTIGATIVE INTERVIEWING

ACC (Major Crime and Intelligence) circulated a paper which provided an update on Phase 1 of the programme. The Chief Constable asked that the Head of Crime and the Head of Human Resources attend Executive Board in January to comment on the completion of Phase 1 and the recommendations, including costings, for implementing Phase 2.

Agreed:

- *To a further report being presented to Executive Board in January.*

*Action: ACC (Major Crime and Intelligence) / Head of Crime /
Head of Human Resources*

4 INTEGRATED WORKFORCE REDUCTION AND REVENUE MONITORING REPORT

The Head of Finance and Head of Human Resources presented their respective sections within the report. The Chief Constable reiterated her commitment to maintaining Area Command front line roles and will in future, attend the weekly Resourcing meetings.

Agreed:

- *The issue of allocating previous ASG officers across shifts to ensure an appropriate distribution of skills to be resolved by the end of the week.*

Action: Deputy Chief Constable

- *A breakdown of the estimated underspend against the original budget to be provided at the next Executive Board*

Action: Head of Finance

5 FUNDING FOR IMPROVEMENTS AT WHICKHAM CUSTODY SUITE

ACC (Central Support) presented the report which sought agreement not to proceed with the custody improvements at Whickham in the current financial year. It was noted that the Custody Review is not yet complete.

Agreed:

- *Not to progress with the improvements to Wickham Custody suite in the financial year 2011/12.*

Action: ACO (Finance and Resources)

6 COMMUNITY ENGAGEMENT AND PARTNERSHIPS

The Chief Constable introduced the topic for initial discussion. Ownership of the various aspects and responsibility and accountability for performance in area commands and departments were raised as issues. Consideration is to be given to an Area Commander taking the lead, but with collective responsibility across Area Commanders and Heads of Department.

Agreed:

- *To the Community Engagement and Partnership Agenda being added as a topic for discussion at Senior Leaders' Business Meeting. The outcome to inform a Chief Officer Team meeting.*

Action: ACC (Major Crime & Intelligence)

7 ANY OTHER BUSINESS

None.

8 DATE, TIME AND VENUE OF NEXT MEETING

16 January 2012, 2:30pm, Command Block