

# NORTHUMBRIA POLICE MINUTES

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<b>Title</b>		<b>Meeting Number</b>
STRATEGIC MANAGEMENT BOARD		12/2010

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<b>Date</b>	<b>Location</b>	<b>Duration</b>
13/12/2010	Conference Room 3	10:10-12:30

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**Present:**

Mrs S Sim – T/Chief Constable (Chair)  
Mr J Campbell – T/Deputy Chief Constable  
Mr S Ashman – Assistant Chief Constable (Area Command, Operations)  
Mr S Culkin – Assistant Chief Constable (Finance & Resources)  
Mr D Pryer – T/Assistant Chief Constable (Crime, FIID)  
Mr G Vant – Assistant Chief Constable (Central Support)  
D/Chief Superintendent N Adamson – Head of Crime  
Mr P Armatage – Director of ICT  
Mrs M Berne – Head of Corporate Communications  
Chief Superintendent G Calvert – North Tyneside  
Mr D Cutting – Head of Learning & Development  
Chief Superintendent G Davis – Gateshead  
T/Chief Superintendent I Dawes – South Tyneside  
Chief Superintendent M Dennett – Northumberland  
T/Chief Superintendent J Farrell – Business Review Programme Lead  
Chief Superintendent R Kearton – Sunderland  
Mrs J Lawson – Head of Human Resources  
T/Chief Superintendent G Milward – Communications Department  
Mr M Mullen – Head of Strategic Business Support  
Inspector C Munro – Police Federation  
T/Chief Superintendent S Neill – Head of Operations Command  
Chief Superintendent G Smith – Newcastle  
Mr M Tait – Head of Finance  
Chief Superintendent C Thomson – Head of Professional Standards  
Mrs V Wilson – Head of Corporate Development  
T/Chief Superintendent D Wormald – Criminal Justice Department  
Mrs H Boyd – Corporate Development Department (Secretary)

**Invitees:**

Mrs A Dryden – Police Authority Liaison & Corporate Governance Manager

**Apologies:**

Ms D Aubrey – Director of Legal Services  
Ms C Nobbs - UNISON

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## **1 OPENING**

The Chair opened the meeting by welcoming all members.

## **2 MINUTES OF THE OPEN SESSION OF STRATEGIC MANAGEMENT BOARD HELD ON 16 NOVEMBER 2010**

The minutes of the open session of Strategic Management Board held on 16 November 2010, having been previously circulated, were agreed as an accurate record.

## **3 MATTERS ARISING FROM THE MINUTES**

No items raised.

## **4 INVESTIGATION AND INTERVIEWING PROGRAMME**

The Head of Learning and Development presented an update to members regarding the Investigation and Interviewing Programme.

In October 2010 Executive Board approved proposals to introduce a 5 day Investigation and Investigative Interviewing programme. The aims and objectives of the course and a detailed timetable were communicated to nominated members of Senior Management Teams at each Area Command and Senior Investigating Officers at Crime Department for consultation and approval with further input being sought from the National Policing Improvement Agency Interview Advisor.

Implementation was delayed due to the recent adverse weather conditions but a revised training start date has now been set for 4 January 2011 with venues being identified at Morpeth, Aykley Heads and Headquarters with 6 courses being run simultaneously over a 6 month period.

The T/Chief Constable added that if weather conditions impact further on course delivery, then L&D will deliver this training at area commands.

Members *NOTED* the update.

## ***DISCHARGED***

## **5 NATIONAL STANDARD FOR INCIDENT RECORDING (NSIR)**

The Head of Communications Department provided members with an update regarding the National Standard for Incident Recording (NSIR).

Discussions had taken place at a previous SMB meeting around Antisocial Behaviour (ASB) performance, specifically the Force's approach to:

- Opening Codes
- Qualifying Codes
- Final Incident Codes.

A request was made by the T/Chief Constable to look into the current processes of the Force and make sure that they were as bureaucracy friendly and as impactful as possible and that those who have a

special interest in this area would gain maximum use out of those processes already in place. Members were informed of national developments in ASB, and NSIR requirements in other categories, with non ASB issues being resolved within the next couple of months. A practitioner's workshop had been held recently around specific interest codes and qualifiers. It was proposed that a paper be submitted to the January SMB highlighting the requirements for compliance with national standards and ensuring that Northumbria Police maximises the impact of its systems and processes.

After a brief discussion members **NOTED** the update and **AGREED**:

*That a further paper be presented to January Strategic Management Board outlining the way forward for the Force regarding national compliance.*

**ACTION:** T/CHIEF SUPERINTENDENT COMMUNICATIONS

***DISCHARGED***

**6 ANY OTHER BUSINESS**

No items raised.

**7 DATE, TIME AND VENUE OF NEXT MEETING**

21 January 2011, 13:00, Conference Room 3.